

**Town of La Pointe Zoning  
Town Plan Commission Regular Monthly Meeting Minutes  
December 15, 2011**

**Town Plan Commission (TPC) Members Present:** Ted Pallas, Chair, Charles Brummer, Vice-Chair, Suellen Soucek, Joan Martin, Carey Baxter, Larry Whalen (6).

**Town Plan Commission Members Absent:** Greg Thury (1).

**Public Present:** Mike Starck, Charlie Meech, Paul Brummer (3).

**Town Staff Members Present:** J. Croonborg-Murphy, ZA, Margaretta Kusch, ZCA (2).

**I. Call to Order/Roll Call**

**II. Public Comment**

Mike Starck states that he didn't attend the County Board meeting of December 6th where the La Pointe Zoning Ordinance second draft was on the agenda as he was out of the country at the time. He states that the County Board postponed approving the Ordinance as it had been received the same day as the meeting, which didn't give them the time to review the document at all. He further states that the process of reviewing the Ordinance will be firstly review by Larry Hildebrandt, Ashland County Zoning Administrator. Secondly, review by Matt Anich, the County Board's attorney. Third, review by the County Board. He thinks it will be decided on at the February, 2012 County Board meeting.

**III. Approval of Previous Meeting Minutes**

**a. Town Plan Commission Special Monthly Meeting, December 1, 2011**

C. Brummer moves to approve the Town Plan Commission Special Monthly Meeting minutes of December 1, 2011, as submitted. S. Soucek seconds. All in favor, 6 aye. Motion carries.

**IV. Zoning Administrator's Report**

The report has been placed on file. Jen will be out of the office Dec. 16 through 26<sup>th</sup> for the holidays.

**V. Consideration and/or Action of Permit Applications**

**a. Hartzell, Robert re: RSFD @1472 North Shore Rd, LP #109-0100 and #109-0200.**

The Zoning Administrator requests that discussion of this application be postponed as she has to review the application more closely. The question as to whether the two rentals are single family dwellings isn't important, but there are other issues on the application that have to be researched.

**b. Craftivity, Inc. application to amend Land Use Permit #426-11 to extend roof eave of office building at 978 Middle Rd, LP #014-00178-0200.**

Mr. Meech asks the Town Plan Commission whether a separate free-standing slab or pavers (a stoop) with a cantilevered roof eave and "decorative" (i.e. not-weight bearing) posts added to the office would be considered part of the entire structure and an addition to the total square footage of the building. The Town Plan Commission feel that such an addition would be considered part of the structure and increase the square footage of the building.

Chair Pallas states that the simplest thing for Mr. Meech to do would be to amend his Conditional Use Permit amendment application that he's submitted to increase the square footage limit of the office building.

Chair Pallas moves that the document dated December 14, 2011 as presented with concrete slab and posts constitutes a structure and requires additional square footage to be done by an addendum on the Conditional Use Permit. S. Soucek seconds. All in favor, 6 aye. Motion carries.

- c. **Craftivity, Inc. re: addendum to conditional use permit application received by La Pointe Zoning Administrator on 11-8-11 to amend Article 2(C) to add square footage to administrative and classroom building at 978 Middle Road, LP#014-00178-0200**

The Zoning Administrator reports that Mr. Meech has already turned this permit application in, so she just needs permission from the Town Plan Commission that it be amended to increase the square footage of the office building (as detailed in the previous agenda item). She also notes that the stable building has the same issue with the overhang, so if it is all right with the Town Plan Commission, the square footage limitation for that building can also be amended. The Town Plan Commission is in consensus that these two changes to the application are fine.

#### **VI. New Business**

- a. **Evan Erickson question regarding setbacks to private easement**

Mr. Erickson wanted to know whether a private easement has setback requirements. The Town Plan Commission agree that no setbacks are required.

#### **VII. Old Business**

- a. **Big Bay Town Park Road Access @2305 Town Park Circle, LP #014-00072-0000.**

(C. Brummer takes over as acting chair for this agenda item).

The Zoning Administrator reports that the Town Board made a motion at their December 13<sup>th</sup> meeting to direct her to process this permit and any other permits concerning the Big Bay Town Park Conditional Use Permit without the Town having to apply each time. This motion only refers to this specific Conditional Use Permit, not any other current or future Conditional Use Permits held by any other property. (Chair Pallas resumes as chair).

- b. **Brummer, Paul complaint re: Madeline Island Wilderness Preserve fundraiser held at 978 Middle Rd, LP# 014-00178-0200 (Madeline Island School of the Arts).**

The Zoning Administrator reports that the Town Board dismissed this complaint at their meeting on December 13<sup>th</sup>, so the Town Plan Commission is finished with it.

#### **VIII. Future Agenda Items**

- Segner, Frances & Daniel re: RSFD @1472 North Shore Rd, LP #109-0100 and #109-0200.

#### **IX. Schedule Future Meetings**

- Town Plan Commission Special Monthly Meeting to be held January 5, 2012, at 5 pm.
- Town Plan Commission Public Hearing to be held January 12, 2012, at 5 pm.

#### **X. Adjournment**

L. Whalen moves to adjourn. S. Soucek seconds. All in favor. Motion Carries. Meeting ends at 5:05 pm.

**Town Plan Commission minutes respectfully submitted by Margaretta Kusch, ZCA on Monday, December 19, 2011.**

**Town Plan Commission minutes approved as submitted by M. Kusch, ZCA on Thursday, January 19, 2012.**